

# **Londonderry Township Board of Supervisors**

## **Meeting Minutes**

August 4, 2014

7:00pm

The Londonderry Township Board of Supervisors held their regularly scheduled meeting and a Public Hearing on Monday, August 4, 2014 at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

**Present:** Anna Dale, Chairman  
Mike Geyer, Vice-Chairman  
Bart Shellenhamer, Member  
Mel Hershey, Member  
Steve Letavic, Township Manager  
Jeff Burkhart, Codes/Zoning Officer  
Beth Graham, Office Manager  
Myron Stoner, Finance Director  
Andrew Kenworthy, Engineer  
Jim Diamond, Solicitor (for Mark Stewart)

**Absent:** Ronald Kopp, Member; Mike Johnson, Golf Course Manager

### **Salute the Flag**

### **REGULAR MEETING**

**Citizens Input** – None

### **Approval of Minutes – August 4, 2014**

Mr. Shellenhamer motioned to approve the July 7, 2014 minutes with a correction to show that Mike Johnson was absent and did not give a verbal report, Mr. Geyer seconded. Motion approved.

### **Manager's Report** – Steve Letavic

#### **Woodland Stewardship Presentation** – Siah Pritchard & Kelsey Schwenk

Mr. Pritchard and Miss Schwenk, Environmental Interns for Londonderry Township, gave a power point presentation on the importance of preserving our woodlands and measures landowners can take to preserve their wishes for future generations.

### **RESOLUTION 2014-7 PaDOT Winter Services Agreement**

Mr. Shellenhamer motioned to approve Resolution 2014-7, Mr. Geyer seconded. Motion approved.

### **RESOLUTION 2014-8 Gaming Grant (\$250,000 Fire Co. Tanker Truck)**

Mr. Geyer motioned to approve Resolution 2014-8, Mr. Shellenhamer seconded. Motion approved.

### **537 Plan Update - \$44,500 Reimbursement Request**

Mr. Hershey motioned to approve the request, Mr. Shellenhamer seconded. Motion approved.

### **Letter of Support for Dauphin County Planning Commission Local Share Grant**

Mr. Shellenhamer motioned to approve the Letter of Support, Mr. Geyer seconded. Motion approved.

**2015 Gypsy Moth Spraying**

Mr. Shellenhamer motioned to approve residents participation in the program, Mr. Geyer seconded. Motion approved.

**Budget**

Mr. Letavic reported that he and Myron are intending to have the General Fund budget draft to the board by August 31<sup>st</sup>.

**5-Year Plan**

Mr. Letavic informed the board that they are making steady progress and it appears that a tax increase will be needed.

**RESOLUTION 2014-9 Fire Service**

Mr. Shellenhamer motioned to approve Resolution 2014-9 permitting Londonderry Township Volunteer Fire Company #1 to provide fire service to the township, Mr. Hershey seconded. Motion approved.

**Department Reports**

**Treasurer's Report – Myron Stoner**

Mr. Stoner requested approval of payment for the following expenditures:

General Fund	\$109,232.69
Golf Course Fund	\$86,024.00
HMPG	\$507.50
Liquid Fuels	\$1,300.00
Escrow	\$16,840.29
Fire Company	\$0
ICC	\$0

Mr. Shellenhamer motioned to approve payment of the bills, Mr. Geyer seconded. Motion approved.

**Gaming Grant 2012-19 Reimbursement Request of \$26,393.06**

Mr. Shellenhamer motioned to approve the reimbursement request, Mr. Geyer seconded. Motion approved.

**Code/Zoning Report – Jeff Burkhart**

**Rutter's Farm Store**

"Soft Opening" is scheduled for this Wednesday

**Briefing Items:**

- Weaver-Valentine Lot Add-On Plan
- Haydo Minor Subdivision Plan on Foxianna Road
- Peiffer Plumbing – Land Dev. Plan under review
- Sunoco – Land Dev. Plan under review, possible action next month
- Vineyard of Hershey – Storm Water Review for parking lot under Conservation District review seems to be moving ahead

- Islands – Mtg. scheduled with FEMA to tour the islands on August 26<sup>th</sup>. Working with the Tax Assessment Office to update records on islands and mobile home parks

**Municipal Office – Beth Graham**

**Sunset Stretch 5k & Mama Corn Bluegrass Band**

The race was held July 26<sup>th</sup> with about 50 runners. Awards were distributed at the Sunset Bar & Grill after the race and Mama Corn played immediately following the awards. There were about 70 people, mostly new faces, that came out for the music and the grill did very well with food and drink sales from the event.

**Summer Playground**

The program ended on Friday, August 1<sup>st</sup>. We had three new leaders who parents said were very good with the kids.

**Public Works – Steve Letavic**

Mr. Letavic informed the board that he has interviewed for the Public Works Director position and has a strong candidate.

**Golf Course – Mike Johnson**

Mr. Johnson was absent but submitted a written report.

**Engineer's Report – Andrew Kenworthy**

Mr. Kenworthy reported that all entitlements for the water line on Vine Street have been obtained. Also, letters to residents have been mailed regarding surveying of bridges.

**Solicitor's Report – Mark Stewart**

No report.

**EMA – Les Gilbert**

There will be a TMI Drill in 2015

**New Business - None**

**Old Business - None**

**Executive Session – Real Estate Matter and Personnel Matter.**

Mrs. Dale adjourned the regular meeting to an Executive Session at 8:05pm.

The Executive Session adjourned at 8:36pm. The Regular Meeting reconvened at 8:37pm.

Mr. Shellenhamer motioned to adjourn at 8:37pm, Mr. Hershey seconded. Motion approved.